South Texas Chapter HFMA Board of Directors Meeting **May 15, 2016**

Clint Owens-President

David Korn-President Elect

Scott Blount-Treasurer

Deborah Demetski-Chapter Admin.

Jon Knighten-Director

Claudia Falcon-Director

John Montaine

Lisa Henry

Penny Wallace-Director

Roe Garrett

Robbie Connell (by phone)

Joe Topinka-Director (by phone)

Valerie J Lopez-Secretary

Meeting Called to Order at 3:35 PM by Clint Owens.

John Knighten motioned to approve the January 30, 2016 Minutes of the South Texas Chapter HFMA Board meeting. Penny Wallace seconded the motion. The motion is approved.

Review of reports

Programs-Clint Owens and David Korn-discussion of Summer Institute, Texas State Conference (72 attended from South Texas Chapter), and J. Anne Magers meeting. Next year, the chapter will have 8 planned programs which is an increase from the 4 held this year.

Membership-John Knighten-the target was 398 and the chapter met the goal with a total of 407.

John discussed the coordination of more social events, a Smart phone app, and the Get a Member program. 26 students enrolled as members this year. The subsidy program has proven successful.

Certification-Joe Topinka-Objective to subsidize module one and encourage to take module 2. 5 licenses approved last year and we will purchase 5 this year which is the minimum. For module 1, $150 paid for by chapter if member passes.

Recommendation made to continue the subsidy.

Sponsorship-Lisa Henry-Last year there were 10 gold sponsors and this year there are 7 gold. There has been an increase of silver sponsors by 1, and an increase of 2 bronze sponsors. It is recommenced that a provider be on the sponsorship committee. Lisa is the sole committee member, but Demarse is also making contacts with vendors.

Newsletter & Communications-next newsletter is for July 2016.Lisa recommends another Board member assist with the newsletter.

Founders Awards-David Korn reported that Bronze, Silver, and Gold awards for 2014-2015 will be given out at tomorrow at the Annual Institute conference. July 30 is the cut off for points to report for last year.

Social Report-no report.

Financial Report-Scott Blount reported that the financials are not closed for the year due to an outstanding receivable entry that will be calculated and entered in a few weeks. The 2016-2017 budget is due July 1 and will be sent to the Board members for approval.

Nominating Committee- John Knighten made the motion to accept the 2016-2017 officers as nominated. Scott Blount seconded the motion and the motion passed.

A mini-audit is due to National by Aug. 1; Joe Sereno and Penny Wallace volunteered to assist if needed.

CBSC and DCMS-Clint Owens reported that we made our hours and membership goals. Clint thanked everyone for their hard work.

Yeager Recognition Award- Sandra Melendez submitted the student initiative program. She was assisted in the submission by Chris Snyder, Scott Blount, and John Knighten. Results have not been received as of yet.

General Discussion

Clint will serve as volunteer coordinator. He will call and encourage potential members.

Motion to Adjourn by Clint Owen, 2nd by John Knighten at 4:12 pm.. Motion passed.

Motion to reconvene meeting by David Korn and seconded by Clint Owen at 4:21 pm. Motion passed.

David Korn asked for ideas generated from attendance at the LTC.

John Knighten discussed HFMA Chapter App. Jami Force, Robbie Connel, and John Knighten will work on this initiative and submit an innovation grant to National.

Motion was made by David Korn and seconded by Scott Blount to apply for innovation grant from National for HFMA smart app. Motion passed.

John Knighten mentioned “Ted Talks” format for end of conference programs.

Social networking event planning ideas, including renting a venue for specific event such as March Madness. The chapter can earn CBSC points for networking events. This is another potential for application of an innovation grant.

To increase sponsorship, encourage more provider participation and the potential for vendors to give free registrations for conferences.

Note “new chapter members” on their conference badges and assign new members a mentor.

Have a booth manned by Board members to speak to potential chapter members.

Have a transition year for new chapter treasurers due to the complexity of recording the financials for all the programs.

Have description of duties on each subcommittee of the Board with approximate time commitment.

Motion to adjourn was made by David Korn and seconded by Lisa Henry at 5:05 pm. The motion carried.